

Forest Street Community School
School Leadership Team
September 27, 2022
3:30 p.m. – 5:00 p.m.

- Ms. Battle called the meeting to order at 3:27 p.m.
- Attendance: Dr. Loften Cooke, Ms. Keogh, Ms. Battle, Ms. Springer, Ms. Kiernan, Ms. Walker, Ms. Hanson, Ms. Gouldbourne, Mr. Canares, Mr. Nathan, Mr. Winter, Ms. Jarret, Ms. Irving

Ms. Battle called the meeting to order at 3:27. Mr. Nathan was appointed as a co-chair. Ms. Hanson will be the recording secretary with Mr. Canares back up for Hanson.

Dr. Loften Cooke discussed the 4 core areas of focus in the district strategic plan.

SLT members assigned to each core area - see notes from Ms. Keogh at the end of these minutes for details regarding the discussion.

- 1 -Strong Home School Connection - Wheeler, Battle, Irving, Jarret
- 2 - Universal Student Supports - Hanson, Springer, Nathan, Canares
- 3 - Human Capital and Job-Embedded Professional Development - Cooke, Keogh
- 4 - Curricula - Kiernan, Gouldbourne, Hunter, Winter, Walker

Each group selected 2 priority areas and discussed how to address those priorities. Other staff will be recruited to join a committee at the next staff meeting.

When reviewing lesson plans, Dr. Loften Cooke and Ms. Keogh will focus on objectives, procedures, and assessments.

Dr. Loften Cooke discussed the Blue Ribbon designation and clarified that there are 2 organizations that provided the designation. The State provides a designation based solely on NJSLA student scores. The designation that FSCS received is from Blue Ribbon Schools of Excellence, Inc. and encompasses many areas including scores, environment, rigor, and parental involvement to name a few.

The monthly staff breakfast will resume. The administrative team will provide a breakfast on September 30th. A schedule for the other teams will be set up and distributed.

Ms. Battle made a motion to adjourn. The motion was seconded by Ms. Jarret and passed unanimously. Meeting was adjourned at 5:00 p.m.

**FSCS SLT Core Areas of Focus
2022-2023**

Core Focus Area 1: Strong Home School Connection (Aligned with District Goals 2 & 4)
Wheeler, Battle, Irving, Jarrett

Core Focus Area 2: Universal Student Supports (Aligned with District Goal 1)
Hanson, Springer, Nathan, Canares

Core Focus Area 3: Human Capital and Job-Embedded Professional Development (Aligned with District Goals 1 & 3)
Cooke, Keogh

Core Focus Area 4: Rigorous and Relevant Curricula and Instruction (Aligned with District Goal 1)
Kiernan, Goulbourne, Hunter, Winter, Walker

The following will be discussed:

- Specific Priorities of each Focus Area
- How will each of these priorities be addressed with staff/students/community?
(Possible Ideas for Professional Development & How it Can Be Structured)

Core Focus Area 1

Strong Home School Connection

Priorities	How will priorities be addresses
<ul style="list-style-type: none"> ● PTO 	<ul style="list-style-type: none"> ● Communicating in English, Spanish and Creole ● Having Classroom Parents filter into the PTO
<hr/> <ul style="list-style-type: none"> ● More Family Nights 	<hr/> <ul style="list-style-type: none"> ● Family Math/STEM Night ● SEL Night with Work Stations

Core Focus Area 2

Universal Student Supports

Priorities	How ill priorities be addresses
<ul style="list-style-type: none"> ● ESL/SPED 	<ul style="list-style-type: none"> ● Target at risk, SPED and ESL students for Afterschool ● Hire ESL teacher for Afterschool (even teachers from other schools) ● Primary Grade ESL teacher
<hr/> <ul style="list-style-type: none"> ● In Class Support for all subject areas 	<hr/> <ul style="list-style-type: none"> ● Hire additional staff ● Consider working with SHU or MSU and their Teacher Education program students

Core Focus Area 3

Human Capital and Job Embedded Professional Development

Priorities	How will priorities be addresses
<ul style="list-style-type: none"> Provide opportunities and support for staff through building based PD. PD will be targeted using student data and walkthrough results, including collegial walkthroughs 	<ul style="list-style-type: none"> Schedules Focused CPT's with weekly instructional focus Lesson Plans focused on objective, procedure, assessment
<ul style="list-style-type: none"> Revisit budget allocations to ensure they are supporting the Strategic Plan's Core Areas of focus and the District Goals 	<ul style="list-style-type: none"> Meeting the needs of subgroups

Core Focus Area 4

Rigorous and Relevant Curricula and Instruction

Priorities	How will priorities be addresses
<ul style="list-style-type: none"> Provide support to school team leaders (data team, SLT) in the appropriate use of assessment data 	<ul style="list-style-type: none"> Data team uses data to drive focus areas Saturday Boot Camp After School Programs
<ul style="list-style-type: none"> Use data markers to quickly identify cohorts of consistently underperforming and low performing students in need of additional targets supports 	<ul style="list-style-type: none"> Use iReady to group and support students in areas of weakness Grouping will change based on scores Use HMH Growth Measure to support areas of weakness

Upcoming events

October	3	Staff meeting
	10	PD
	11	BOE meeting
	13	Culminating activity for Hispanic Heritage Month
	17	Wellness staff meeting
	26	SLT meeting
November	7	Staff meeting
	10-11	NJEA Convention
	15	Parent Teacher Conferences 5:30 - 7:30
	18	Balloons Over Broadway
	21	Alumni Career Day
	21	Wellness staff meeting

22 Pre K - 1st grade Thanksgiving Feast
23 12:30 dismissal
29 Giving Tuesday
29 SLT meeting

December 5 Staff meeting
19 Wellness staff meeting
23 12:30 dismissal